

MINUTES
STATED MEETING OF HOLSTON PRESBYTERY
Bethany Presbyterian Church
Kingsport, Tennessee
December 3, 2002

Holston Presbytery met for its stated meeting at Bethany Presbyterian Church, Kingsport, Tennessee on Tuesday, December 3, 2002. The Interim Moderator, David Light, called the meeting to order with prayer at 9:07AM. A worship service celebrating the Advent season was led by Martin Christian, Sharon Amstutz, and Gary Bullard with music provided by Barbara Tilley, Ethelee Phillips and Mary Lou Pierce of Bethany Church. The interim moderator recognized the worship leaders for a meaningful service.

James Gray, pastor of Bethany Presbyterian Church, welcomed commissioners and guests to the church.

MINISTERS PRESENT: Sharon Amstutz, Earle Barron, Gary Bement, Gary Bullard, Harrell Cobb, Alan Chapman, Martin Christian, Conrad Crow, Elias Dantas, Dan Donaldson, Charlie W. Echols, Baron Eliason, John Everett, Rich Fifield, David Fillpot, Tim Fulop, Bill S. Goforth, James Gray, Yale Gunn, Ted Hagen, David Hale, Ira Howard, William D. Hyers, Katherine C. Jackson, Greg Jordan, Gary Kelly, Phillip Kestner, Robert L. Lowry, John Martin, Don Muncie, Charlie Murphy, Steve Rembert, Errol Rohr, Ed Shackelford, Angus Shaw, David Sims, Gordon Turnbull, Stephen Weisz, Brian C. Wyatt, Beth Yarborough.

MINISTERS ABSENT: William Allen, Robert Armistead, Richard Austin, Margaret Burkey, John Campbell, Payne Cave, Sung Wook Chung, Cathy Clasen, John Dowling, Clarence Durham, Don Frederick, Barrett Gilmer, William Herd, Ralph Hutchison, Hubert Kaylor, Lewis Lancaster, Jim Martin, Jim Mays, Anne McAnelly, Jim McClanahan, Dennis Maxey, David Miller, Michael Mystic, John Mitchell, Russell Morgan, William Olson, Gradye Parsons, Wiley Prugh, Richard Ray, George Rolling, Raymond Saunders, Glenn Scruggs, Andrew Spence, Terry Sutherland, Charles Sydnor, Thomas Wade, Fred Walker, David Welch, Katherine White, Ray White, Davis Whitesides, Don Wood, William Young.

ELDER COMMISSIONERS: (P - Principle; A - Alternate; V - Visitor)

Amity -
Bethany – Mark Witherspoon (P); Walter Kirby (V)
Bethel, Kingsport – Mike Edwards (P); Ted Neeves (V); Barbara Kelly (V)
Bethel, Dandridge -
Blountville –
Bristol, First – Martha T. Holler (P); Herb Van Nosterod (V)
Cedar Creek –
Cedarview –
Chuckey –
Clinton -
Cold Spring – Chuck King (P)

Colonial Heights –
Cove Creek -
Covenant – Gladys Courtney (P), Harry Powell, (P)
Cross Anchor –
Elizabethton, First – Melody Faust (P)
Erwin – Donna Hunter (P); Ruth Dameron (V)
Flag Pond – Helen Edwards (P)
Grays Chapel -
Greeneville, First – Connie Lamons (P)
Hebron -
Hopewell –
Jefferson City, First – Gary Bates (P), Debby Rinehart (V)
Jennie Moore – Helen Edwards (P)
Johnson City, First – Charles H. Hillman (P); Paul Helphinstine (V)
Jonesborough – Carol Baird (P)
Keystone – J. C. Gage (P)
Kingsport, First – Marcia M. Porter (P); Don Brown (V); Elizabeth Ann Hay (V)
Leesburg -
Liberty –
Magill Memorial –
Meadowview – Delores Harr (P); Nancy Meadows (V)
Morristown, First – Barbara Kirby (P)
Mountain City – Dorothy Pledger (P)
Mt. Hermon –
New Bethel –
New Ebenezer -
New Market -
New Providence –
Newport –
Oakland –
Old Kingsport – Dorthiea Williams (P)
Philadelphia -
Piney Flats –
Preston Hills – Ginny Bryant (P)
Reedy Creek, Bristol –
Reedy Creek, Kingsport – Ernie Williams (P); Tom Carroll (A)
Rock Creek – Donald E. Lonon (P)
Rogersville – Eleanor Davis (P)
Rosemont –
Salem – Santo Cicirello (P)
Shady Valley – Wayne White (P)
Shenandoah -
St. Paul –
Strawberry Plains – Martin Dail (P)
Tabernacle – Anna N. Maddox (P)
Timber Ridge – Marilyn Brumley (P); Charlie Brumley (V)

Tri Cities Korean –
Walkertown –
Watauga Avenue –
Waverly Road – Debbie Ramey (P); John Dodson (V)
Weaver Union -
West Ridge – Bob Rakes (P); Gladys Shackelford (V)
Westminster –
Whitesburg -
Windsor Avenue –
Zion – Nita Jones (P)

PRESBYTERY STAFF: Craig Bell, Kim Hammond, Jim Kirkpatrick, Susan Smith, Paulette Thompson

VISITING MINISTERS: Frank Preston (Waverly Road), Calvin S. Metcalf (First, Jefferson City), Bob Noble (Cross Anchor/Walkertown), Thomas R. Peake (Shady Valley)

COMMITTEE CHAIRS: Carol Baird (Ethical Issues/Human Needs/CLP); David Light (Council Moderator/CLP); Millie Wilson (Vice Moderator); Sharlene Presley (Chair, Nominating Committee); Pat Patton (Holston Camp & Retreat Center); Charles Bridwell (Stewardship & Budget), Wanda Morgan (Moderator Presbyterian Women); Tom Wilson (Trustees); Lyman Fulton (Council at Large)

COMMISSIONED LAY PASTORS: Cliff Dameron

CHRISTIAN EDUCATORS: Jennifer Glenn (First, Kingsport Youth Director), Landis Gunn (Westminster, Knoxville), Mary Lee Harmon (First, Kingsport), Carolyn Martin (First, Elizabethton), Russ Weekly (First, Morristown/Candidate)

OTHER VISITORS: Larry Childress (First, Kingsport/Jonesborough), Susie Jones (Tusculum), John Manon (Lees-McRae), Kelley Manon, Bob Millard (King College), Ron Wilson, Ronald Weekley, Sandy Weekley,

CONSENT AGENDA:

The Moderator explained the new Consent Agenda proposed by the Council. The Consent Agenda included:

- Approve enrollment
- Declaration of quorum
- Approve requests for excused absences
- Approve giving visiting ministers' voice – Voice to Jennifer Glenn, (Youth Director at First Presbyterian Church, Kingsport); Tom Carroll (Reedy Creek, Kingsport), Synod Communications Committee
- Approve minutes of September 10, 2002 stated meeting
- Appointment of Committee on Thanks: Martin Christian, Walter Kirby, Helen Edwards, Sharlene Presley
- Appointment of the Bills & Overture Committee: Walter Kirby, Barbara Kelly
- And Adoption of the Docket

The Consent Agenda was approved.

INTRODUCTION OF FIRST TIME GUESTS

DECLARATION OF NEW BUSINESS: A request from the Waverly Road Church session requesting that Holston Presbytery grant the Committee on Ministry full authority to act in all matters provided in G-11.0502h was referred to the Bills & Overture Committee as new business.

Stated Clerk's Report: Rich Fifield reported.

INFORMATION:

1. Report of the Commission to install The Rev. Gary Kelly on September 22, 2002 ([see attachment.](#))
2. Report of the Commission to ordain The Rev. Cathy Clasen on September 22, 2002 ([see attachment.](#))
3. Received a request from the session of Old Kingsport Presbyterian Church as provided in the *Book of Order* G-14.0201b requesting a waiver of the requirements of G.14.0201a, the rotation of officers' terms. The request was referred to the Committee on Ministry for their recommendation to the presbytery.
4. The Council is open to invitations to host two presbytery meetings in 2004:
 - September 7, 2004 (Tuesday)
 - December 7, 2004 (Tuesday)
5. The booklet of proposed amendments to the *Book of Order* will be distributed at the December 3, 2002 stated presbytery meeting and acted upon at the March 1, 2003 stated presbytery meeting. (To view the proposed amendments online, go to http://www.pcusa.org/oga/list_amendments2002.htm).
6. Received a letter from the session of Waverly Road Church requesting that Holston Presbytery grant the Committee on Ministry full authority to act in all matters provided in G-11.0502h.

This request will be considered under New Business at the December 3, 2002 stated meeting.

RECOMMENDATION:

7. **The Stated Clerk nominates Paulette Thompson to serve as the Recording Clerk, effective January 1, 2003, for a term of one year. Approved.**

MINUTES OF THE COMMISSION of Holston Presbytery to install *Robert Gary Kelly* as pastor of the First Presbyterian Church, Morristown, Tennessee.

The Commission, according to the appointment of Holston Presbytery, met at

First Church, on September 22, 2002 at 10:00 AM with Ministers Gordon A. Turnbull, James A. Mays and Richard L. Fifield, and Elders William H. Inman (St. Paul Presbyterian Church), J. B. Sams (First Church, Morristown), and Charles T. (Chip) Herndon IV (First Church, Johnson City), and corresponding member Elder Theresa Walton Kelly of Edgewood Presbyterian Church in Columbus, Georgia. Rich Fifield was asked to serve as Moderator of the Commission and opened the meeting with prayer. A quorum was declared. Responsibilities and procedures for the Service of Installation were reviewed. The Commission recessed to be reconvened in the presence of the congregation at 10:30 AM, and agreed to adjourn at close of the service following the Benediction.

The Commission reconvened in the presence of the congregation. Gordon Turnbull preached from First Peter 2:1-10. William Inman propounded the Constitutional Questions for the pastor-elect, and Elder J.B. Sams propounded the Constitutional Questions to the Congregation. All questions being answered in the affirmative, Elder Theresa Kelly led the installation prayer and Robert Gary Kelly was installed as pastor of the First Presbyterian Church, Morristown, agreeably to the Word of God and the constitution of the Presbyterian Church (U.S.A.).

The newly installed pastor was welcomed into the ministry of Holston Presbytery. Rich Fifield presented a charge to the newly installed pastor, and Jim Mays presented a charge to the congregation.

Gary Kelly pronounced the benediction and the Commission was adjourned at the close of the service. Afterwards, officers and members of the church gave their new pastor an appropriate expression of cordial reception and affectionate regard.

Signed by Moderator: Richard L. Fifield <s>

MINUTES OF THE COMMISSION of Holston Presbytery to ordain *Catherine Lynn Clasen* as minister of the Word and Sacrament in the Presbyterian Church (USA).

The Commission, according to the appointment of Holston Presbytery, met at Waverly Road Presbyterian Church, on September 22, 2002 at 1:30 PM with Ministers Ted Hagen II, Sharon Amstutz and Rich Fifield, and Elders Iva Winebarger (Bethel Presbyterian Church, Kingsport), Jeanne Hagen (Colonial Heights Church, Kingsport), and Yvonne Snapp (Waverly Road Church), and corresponding members the Rev. Jack Raymore (Northminster Presbyterian Church, Sacramento, California), the Rev. Caryl Griffin (First Broad Street United Methodist Church, Kingsport) and the Rev. Doug Tweed (St. Marks United Methodist Church, Kingsport). Ted Hagen was asked to serve as Moderator of the Commission and Rich Fifield agreed to serve as the Clerk. Ted Hagen then opened the meeting with prayer. A quorum was declared. Responsibilities and procedures for the Service of Ordination were reviewed. The Commission recessed to be reconvened in the presence of the congregation at 2:00 PM.

The Commission reconvened in the presence of the congregation. Caryl Griffin led the Invocation and Jeanne Hagen led the Call to Worship. Sharon Amstutz led the Prayer of Confession and the Assurance of God's Love and Forgiveness. Iva Winebarger read the scripture from Genesis 32 and Jack Raymore preached. Rich Fifield propounded the Constitutional Questions for ordination. All questions being answered in the affirmative, Doug Tweed led the ordination prayer and laying on of hands. Catherine Lynn Clasen was ordained as a minister of the Word and Sacrament agreeably to the Word of God and the constitution of the Presbyterian Church (U.S.A.).

The newly ordained minister was welcomed into the ministry of Holston Presbytery. Ted Hagan presented a charge to the newly ordained minister, and Jack Raymore presented a charge to the congregation.

The Rev. Catherine Lynn Clasen pronounced the benediction and the Commission was adjourned at the close of the service. Afterwards, officers and members of the church gave their new pastor an appropriate expression of cordial reception and affectionate regard.

Signed by Clerk: Richard L. Fifield <s>

Treasurers' Report: Kim Hammond presented the following and Statistical Reports information.

General Mission Budget - January through October 2002

Income

60150 · Designated Gifts	302,789.08
60500 · Unified Monies	513,205.92
61900 · Other Forms of Income	21,483.00
61905 · Interest Income	9,134.00
61910 · Lease Income	<u>4,125.00</u>
Total Income	\$850,737.21

Expense

70100 · Presbytery Council/Governing Body	250,460.41
70200 · E- Committee on Ministry	2,961.53
70300 · E-Committee Prep for Ministry	4,210.68
70400 · WW Mission Committee	10,928.91
70500 · Congregational Life Committee	16,326.13
70600 · EIHN Committee	39,696.23
70700 · Church Development & Evangelism	37,971.36
70800 · Committee on Institutions	65,843.21

70900 · Administration & Planning Com	286,339.72
71100 · Stewardship & Budget Committee	787.94
71200 · Holston Camp & Retreat Center	110,562.04
71300 · Campus Ministry	105,815.50
71400 · Trustees	32.00
71800 · Scholarships & Grants	1800.00
71900 · Miscellaneous	<u>609.90</u>
Total Expense	\$934,345.56

Net Income -\$83,608.35*

* Campaign Monies expensed in October -- \$83,329.34

ASSETS

Current Assets

Checking/Savings

10000 · CHECKING - CITIZENS BANK

10101 · Jonesborough Ministers Con Ed.	500.00
10111 · Select Monies	1,933.31
10211 · Hattie Farthing Fund	430.73
10311 · Young Ministers Library	1,901.00
10410 · Frontera De Cristo	12,683.98
10420 · 3 Cents-a-Meal Local	10,585.98
10421 · 3 Cents-a-Meal International	3,793.99
10531 · Youth Ministry Endowment	4,977.53
10541 · Pentecost Offering	1,610.17
10630 · Presbytery Peacemaking	1,593.49
10631 · Synod Peacemaking Grant	78.37
10640 · EIHN - Restoring Creation	600.00
10710 · Fairmount Payment	3,750.00
10711 · CDE Partnership - Hopewell	6,000.00-
10712 · Ministry - Hawkins County	4,188.76
10713 · BCS Mutual Worker	7,208.84
10714 · Church Hill - Undesignated	1,188.76
10720 · Tri Cities Korean - MFP Synod	3,333.30
10781 · BCS Evangelism Project	1,371.38
10805 · Camp & Campus Campaign	7,471.08
11310 · Campus Ministry Intern	4,378.81
11810 · Devries Scholarship Fund	628.85
11860 · Williams Transition Fund	34.01
11861 · Williams Capital Fund Interest	1,357.28
11862 · Williams Program Fund Interest	2,929.00
11910 · Honoraria - FIFIELD	1,632.93
11911 · Honoraria - FORD	.02
10000 · CHECKING - CITIZENS BANK	<u>134,146.29</u>
Total 10000 · CHECKING - CITIZENS BANK	\$ 208,307.86

20000 · CITIZENS BANK

20210 · Pastoral Care	1,935.15
20531 · Youth Triennium	2,058.22
20710 · Church Development	2,743.69
20750 · New Church Development	2,862.22
20780 · Evangelism	12,605.22
20911 · Equipment Reserve	3,152.77
21810 · Devries Scholarship Fund	1,876.76
21820 · Grigsby Scholarship	8,231.82
21830 · Braziel Scholarship	4,349.00
21840 · Dixon Scholarship	<u>6,890.07</u>
Total 20000 · CITIZENS BANK	\$ 46,704.92

30000 · PRESBYTERIAN FOUNDATION

30211 · Hattie Farthing Fund	24,400.00
30710 · Church Development	14,257.91
30730 · Small Church Fund	145,499.53
30750 · New Church Development	164,214.18
31820 · Grigsby Scholarship	54,716.11
31830 · Braziel Scholarship	31,159.64
31840 · Dixon Scholarship	25,000.00
31870 · Pattie Bushong Fund	1,258.39
31880 · Robinson Fund	385.85
31881 · Ninth Street Loan Fund	4,900.49
31882 · Ninth Street Scholarship	<u>31,198.26</u>
Total 30000 · PRESBYTERIAN FOUNDATION	\$ 496,990.36

Total Checking/Savings

\$ 752,003.14

10:10 AM Presbytery was dismissed to Small Group time.

10:45 AM Presbytery reconvened to hear Committee Reports.

Moderator David Light turned the meeting over to Vice-Moderator, Millie Wilson in order to present the following Council Report and recommendation.

Presbytery Council Report – Minutes of November 12, 2002

Present: David Light, Council Moderator; Millie Wilson, Vice-Moderator; Gary Bement, Charles Bridwell, Dan Donaldson, Dennis Maxey, Bob Lowry, Yale Gunn, Wanda Morgan, Pat Patton, Sharlene Presley, Scott Wise, Don Muncie, Rich Fifield, Kim Hammond, Paulette Thompson.

The meeting was called to order at 7:05 PM by Rich Fifield and opened with prayer. Council members divided into groups for discussion of prayer concerns which were brought back and shared with the meeting.

Reports and Recommendations to Council:

Stated Clerk's Report: Rich Fifield

Rich Fifield recommended that a Bills & Overtures committee be appointed by the Presbytery Moderator at each presbytery meeting, comprised of three (3) former Presbytery Moderators, to make recommendations on resolutions and overtures introduced as new business. The motion was amended, adding that the Administration & Planning Committee be appointed to make a recommendation to the Council on handling bills and overtures at the next Council meeting. Approved.

Rich Fifield recommended that the booklet on proposed amendments to the *Book of Order* from the 214th General Assembly be distributed at the December 3, 2002 stated meeting of presbytery. Approved.

Rich Fifield recommended, and the Council approved, the following dates be placed on the Presbytery calendar:

<u>2003 Council meetings</u>	<u>2004 Council meetings</u>
February 11	February 24
April 29	May 18
August 26	August 24
November 11	November 16

Treasurer's Report: Kim Hammond

The Treasurer's Report was included in the presbytery information packet.

Staff Reports:

Rich Fifield

Congregational Events

Worship with Covenant Church (9/11/02)
Wednesday Evening with Colonial Heights Church (9/11/02)
Session Retreat with Hopewell Church (9/14/02)
Preaching at Covenant Church (9/15/02)
Session Meeting with Colonial Heights Church (9/15/02)
Session Meeting with First Church, Jefferson City (9/17/02)
Visit with Cedar Creek Church (9/21/02)
Installation Service at First Church, Morristown (9/22/02)
Ordination Service at Waverly Road Church (9/22/02)
Safety Committee Meeting at Waverly Road Church (9/23/02)
Preaching at Hopewell Church (9/29/02)
Pastor Nominating Committee at First Church, Jefferson City (10/02/02)
Sunday School Class at First Church, Kingsport (10/06/02)
Committee Meeting at Colonial Heights Church (10/08/02)
Wednesday Evening with Waverly Road Church (10/09/02)
Preaching at Timber Ridge Church (10/11/02)
Preaching at Timber Ridge Church (10/12/02)
Preaching at Timber Ridge Church (10/13/02)
Sunday School Class at First Church, Kingsport (10/20/02)
Nominating Committee at Meadowview Church (10/21/02)
Safety Committee Meeting at Waverly Road Church (10/28/02)
Church Retreat at Holston Camp (11/01/02-11/03/02)
Preaching at Colonial Heights Church (11/10/02)
Elder Training at Bethel Church (11/10/02)
Preaching at Magill Memorial Church (11/17/02)
Preaching at Martina Chapel (11/17/02)
Wednesday Evening at Bethel Church (11/20/02)

Crafty Craig's Crazy Council Calendar

What have I been doing since September 10 Presbytery Meeting:

- Sept. SARW Steering Committee Planning in Montreat
Meeting with Morrow Insurance agent for camp policy
Worked on the new bathrooms on cabin 3
Attended the "Bruce Bash" with Ann
Took the Boy Scout on a backpacking trip to see if they could keep up with this old man.
- Oct. Ann and I went on our 20th Anniversary to the Amish Country in Ohio
Planning for 1st annual John Knox Cup Golf Tournament

Installation Service at Meadowview Church (12/01/02)
Session Meeting at Valley Pike Church (12/02/02)

Other Governing Bodies Events

Synod of Living Waters First Call Consultation (9/18/02-9/20/02)
Synod of Mid-Atlantic Face-to-Face Information Exchange (10/29/02-10/30/02)
Fall Polity Conference (11/21/02-11/25/02)
COM Leadership Effectiveness Training (12/04/02-12/06/02)

Other Meetings/Events/Gatherings

Committee on Ministry (9/12/02)
Bruce Ford Celebration (9/26/02)
Nominations Committee (10/02/02)
Committee on Ministry (10/10/02)
Tusculum College Council on Church Relations (10/15/02)
Holston Camp Finance Committee (10/16/02)
Natural Church Development (10/19/02)
Administration & Planning Committee (10/22/02)
Holston Camp Board (10/28/02)
Nominations Committee (10/31/02)
Statistical Reports Seminar (11/01/02)
Administration & Planning Committee (11/05/02)
Stewardship & Budget Committee (11/06/02)
Institutions Committee (11/07/02)
Staff Meeting (11/12/02)
Presbytery Council (11/12/02)
CLP Training (11/15/02-11/16/02)
Presbytery Meeting (12/03/02)

Vacation (12/08/02-01/04/02)

Comments

- It is inspiring to be with the congregations of Holston Presbytery—there are many, many great things happening!
- I appreciate my staff colleagues—they each see their service as a ministry.

- Budget planning meeting with Camp Admin. Sub-committee
- Woolly Worm Festival Boy Scout Hot dog booth
- Planning with Pastors for annual community Thanksgiving Pot Luck supper at Camp
- Staff review at Presbytery Office
- Spent a lot of time contacting local businesses/vendors for prizes/contributions to Golf Tournament
- Program and Publicity meeting
- Shopping for plumbing and supplies for camp
- Pre-Klondike Campout with the Boy Scouts
- Administrative Sub. Committee meeting
- Property sub. Committee meeting
- Camp Board meeting
- Continue to work on projects: Cabin 3 restrooms, planning and designing for new buildings, road improvement, and much more.
- Nov. Road trip with Wayne to get lumber from Pat Patton in Jefferson City and a stainless steel tank for Rustic hot water from Charles Bowers in Greeneville.
- Finalizing the 2003 Summer Camp Brochure before it goes to the graphic designer
- Golf Tournament
- What will I be doing?*
- Nov. Taking part in the camp staff annual review
- Hosting the local pastors in planning the Community Thanksgiving Supper
- Taking the Summer Camp Brochure to the designer
- Participating with the Boy Scout Troop at the Klondike at McRae Meadows on Grandfather Mt.
- Flying to San Antonio, TX and Mo Ranch for the PCCCA (Presbyterian Church Camp and Conference Association) board meeting and annual conference
- Hosting the Community Thanksgiving dinner at camp
- Taking a family trip to Ohio over Thanksgiving
- Dec. Attending Presbytery at Bethany
- Hosting the Tree Cutting Events
- Begin interviews for Summer Staff positions
- Setting dates with summer contract companies for activities
- Hosting the Summer Staff Reunion weekend event
- Taking a family trip to Virginia Beach, VA for a family time at Christmas
- Jan. Participate in the Program Connection at Glen Kirk
- Attend the PCCCA Board meeting at Calvin Center outside Atlanta
- Have a Camp Board planning day
- Continue to interview staff for summer positions
- Plan for summer programs
- Feb. Attend the ASU Camp Fair to promote camp and interview students
- Direct the 16th annual Southern Annual Recreation Workshop

As for the family, Becca is now a Brownie scout and loves Kindergarten. Lots of changes going on right now with her. Benjamin is the Senior Patrol leader for his Boy Scout Troop and working on his Eagle Rank. Tim is a senior, has a job, looking at colleges and about to turn 18. Ann is still job hunting but keeping things going around the house. As for my Mom, she had a good report from the oncologist. Physically she is doing wonderful. Thanks for all the continued prayers for Ma Bell.

It is still a job to work here at HPC with a tremendous staff. We are looking forward to a great winter time or snow.

Jim Kirkpatrick – Director of Campus/Youth Ministry

What I have been doing: August 24 - November 9, 2002

<u>CAMPUS</u>		<u>YOUTH MINISTRY</u>	
Presbyterian Student Fellowship	10	Meetings re Youth Ministry	6
Faculty/Staff Lunch	9	Consulting w/ local church	2
Campus Staff	6	Special Youth Ministry Events	1

Counseling situations	5	Congregational Life Com.	1
TAP	4	Youth Ministry Support Group	1
Special Student Events	3	Meetings re Senior Retreat	1
Special help to a student	3	Meetings re Middler Retreat	1
Meetings regarding PSF	3	Youth Ministry Sub-Committee	1
Campus Ministry Committee	2	Continuing Ed. Event for Youth Prof.	1
Campus Ministry Association	2		
Special Campus Meetings	2		
Lunch w/ a student	1		
Student Council	1		
Wherry Project	2 days	Youth Council Training	2 days
Critical Incident Response Team training	1 day	Youth Leaders Connection	2 days
		Youth Rally	1 day
		Youth Council	1 day
 <u>HOLSTON PRESBYTERY:</u>			
Continuing Education	3		
Led Worship	2		
Staff Evaluation	1		
Presbytery Meetings	1		

What I will be doing, - November 9, 2002 - February 14, 2003

Regular activities:

Presbyterian Student Fellowship	10	Campus Ministry meetings/events	2
Faculty/Staff Lunch	8	Campus Ministry Committee	3
Thursdays at Perkins	2		

Dated activities:

November 11	Youth Ministry Sub-Committee
November 12	Presbytery Staff
November 15	Spring Mission Trip planning (campus)
November 18	Montreat Project (youth)
November 22-24	Senior High Retreat
December 3	Presbytery meeting
December 12	Christian Educator's Group
December 15	Lead Worship at Colonial Heights
December 23, 26-27	Vacation
December 29	Lead Worship at FPC, Erwin
January 3	Montreat Project (youth)
January 7-11	ConEd Event for Youth Ministry
January 15-17	ConEd Event for Youth Ministry 2004 planning
January 17-18	Youth Council
January 23	Youth Minister's Lunch
January 24-26	TCMB Ski Retreat
January 29	Lead program at FPC, Morristown
February 7-9	TCMB Winter Retreat

Vice-Moderator's Report: Millie Wilson gave a brief report on the worship service for the December 3, 2002 presbytery meeting.

Stewardship & Budget Committee: Charlie Bridwell

Charlie Bridwell recommended that Council grant the Stewardship & Budget Committee significant time for a Stewardship Seminar at the March 1, 2003 presbytery meeting.
Approved.

Nominations Committee: Sharlene Presley

Sharlene Presley recommended that Holston Presbytery no longer send General Assembly Alternate Commissions to the General Assembly beginning in 2003.
Approved.

Administration & Planning Committee: Dan Donaldson

Dan Donaldson recommended that Council appoint a committee to find a part-time interim for the Associate Presbyterian vacancy to evaluate the current staffing pattern and fulfill needed staffing responsibilities. Approved.

The Council appointed Dan Donaldson (Convener), Dennis Maxey, Yale Gunn and Carol Baird to be the committee to find a part-time interim and report at the next Council meeting.

Dan Donaldson moved that the following salary increases be recommended to the presbytery from Council, effective January 1, 2003:

- a. Executive Presbytery/Stated Clerk – 2% for cost-of-living
2003 Salary - \$32,130; 2003 Housing Allowance - \$32,130
(plus FICA allowance, full Board of Pensions, and reimbursed expenses)
- b. Holston Presbytery Camp & Retreat Center Director – 7% for cost-of-living and 4-year merit increase - 2003 Salary - \$39,587.68
- c. Campus/Youth Ministry Director – 2% for cost-of-living
2003 Salary - \$38,865.06
- d. Office Manager – 5% for cost-of-living, Administrative Personnel Association certification and additional responsibilities
2003 Salary - \$24,678.75
- e. HARC Director – 2% for cost-of-living and increased to 30 hours per week
2003 Salary - \$15,600.00
- f. Financial Manager/Treasurer – 2% for cost-of-living and increased to 30 hours per week
2003 Salary - \$18,720.00
- g. Holston Presbytery Camp & Retreat Center Office Manager – 2% for cost-of-living
2003 Salary - \$24,163.80
- h. Holston Presbytery Camp & Retreat Center Food Services Director – 2% for cost-of-living - 2003 Salary - \$24,520.04
- i. Holston Camp & Retreat Center Building & Grounds Manager – 2% for cost-of-living
2003 Salary - \$22,183.42

There were no other items referred to the Presbytery Council for action. The docket for the December 3, 2002 stated meeting of Holston Presbytery was reviewed and recommended to the presbytery. There being no further business, the Council was adjourned at 9:00 PM with prayer by Bob Lowry. The Minutes Committee met immediately following adjournment and approved the Council Minutes.

Respectfully submitted, Paulette H. Thompson

RECOMMENDATION TO PRESBYTERY:

1. **That the above salary increases for presbytery staff be approved, effective January 1, 2003, and in grateful acknowledgement of the dedication of the staff of the Presbytery, that they be commended for their diligent work and commitment to the mission and ministry of this Presbytery.**

Moderator ruled that substitute motion could be made. Substitute motion was made by Gary Bullard to send motion back to committee for consideration of an increase in cost-of-living raise above the 2% recommendation for staff. Seconded by David Fillpot. Motion carried. Discussion ensued as to substitute motion becoming main motion.

Motion carried to make substitute motion main motion.

David Light resumed as Moderator of Presbytery thanking Millie Wilson.

Congregational Life Committee Report

INFORMATION:

1. Grace Odyssey

When? Saturday, April 12

Where? Tusculum College

Keynote Speaker? Freda Gardner

What can you expect? Good fellowship, helpful workshops, and more!

NOTE: All information for workshops needs to be turned in to Mary Lee Harmon by December 15.

2. Scholarships are available to attend workshops related to worship, prayer, Christian Education, Youth Ministry, etc. so that information and experience may be shared with others in the presbytery (Maximum \$75.00).

RECOMMENDATIONS: None

GRACE ODYSSEY Saturday, April 12, 2003 Tusculum College

Plans are well underway for the 2003 event. We have been in contact with Freda Gardner, Moderator of the 211th General Assembly. She is an elder and former professor of Christian education at Princeton Seminary. We are looking forward to her ideas about the future of Christian education as we look toward the church in the 21st century. Plan to join us and talk with Dr. Gardner.

We are also anticipating new and exciting workshops. Each of your committees has been asked to submit their plans for a workshop to us by **December 15**. Please check and make sure those are turned into the office. We'll also have the bookstore, filled with ideas for you and your church.

Of course, Presbytery happens prior to that date. Jennifer Glenn has agreed to be our spokesperson at Presbytery. She will hand out flyers promoting Grace Odyssey.

The most important thing each of you can do is to reserve **April 12** on your calendars, and help to spread the news in each of your churches.

Thanks!!!

Mary Lee Harmon, mlharmon@chartertn.net

Ethical Issues and Human Needs Report – Carol Baird

INFORMATION:

- 1) A brochure, *Speaking Truth to Power*, is available today from the PCUSA Washington DC office. The purpose of this office is to offer an opportunity to translate Presbyterians' deep convictions about justice and peace into reality.
- 2) Committee members are needed for the EIHN Hunger and Peacemaking sub-committees. Please contact the Presbytery Office if you or someone you know is willing to serve.
- 3) Church World Service is seeking \$100,000 to assist in the recovery effort in the areas of Tennessee, Alabama, Mississippi and Ohio recently damaged by tornados. Visit their website www.cwserp.org for more information or call Linda Reed Brown at (800)297-1516.
- 4) Larry Childress will replace Ed Shackelford as Advocate for Environmental Issues.

RECOMMENDATION:

1. **The EIHN Committee recommends that an International Hunger Fund request be approved as requested by the Hunger Sub-Committee as follows: \$3500 in Three Cents a Meal International Funds be given to Heifer International. (Since 1994, Heifer International has provided livestock and training to more than 4 million families around the world. Heifer helps impoverished families feed themselves, earn income and care for their environment.) Motion carried.**

Stewardship and Budget Committee – Charlie Bridwell shared information about committee members available for Minutes for Missions and distribution of Good News bulletin inserts.

Church Development and Evangelism Report

INFORMATION:

1. The Committee has approved two workshops for the April 12, 2003 Grace Odyssey:
 - Dr. Elias Dantas - "Selecting and Training New Leaders"
 - Dr. Sung Chung - "China, Asia Missions, and World Religion"
2. The Committee approved work on the January 18, 2003 Officer Training with Mike Warren.
3. The Committee approved the agreement for the "Magnetic Church" program with Andrew Weeks for October 17-18, 2003.
4. The Committee approved use of funds for some of the applications for The Williams Fund.
5. The Committee will be reviewing a proposal for a study on new church development, which targets multi-cultures (Portuguese, Brazilian, Chinese, Indian and Hispanic).

RECOMMENDATIONS: None

Administration and Planning Committee Report

INFORMATION:

1. Staff review and evaluations for the staff at Presbytery's Office took place on October 22nd and a sub-committee went to Holston Camp and Retreat Center on November 5th for the evaluations of staff members there. The staff member scheduled for a four-year review was Craig Bell. The Committee made its report to Council and the recommendations for changes in payroll as well as for hours worked for some employees are noted in the report of Council.
2. The Committee reviewed staff issues as they related to Bruce Ford's move to Wyoming Presbytery as Executive and felt it wise to recommend to Council the appointment of a Committee to search for a part time Interim Associate Executive. This person would help provide staff support where needed and to help the Presbytery evaluate future staff needs. You will find the action of Council in the Council report.
3. In grateful acknowledgement of the dedication of the staff of the Presbytery we commend the staff for their diligent work and commitment to the mission and ministry of this Presbytery.
4. We would ordinarily hear the staff report of Bruce E. Ford, former Associate Presbyter, at this meeting but the Committee has not made a change in the staff report schedule, therefore there will be no staff report for this meeting.

Presbyterian Women Report

Presbyterian Women gathered at Colonial Heights Presbyterian Church on Saturday, September 7, for their annual Fall Gathering with 86 women in attendance. Graciously hosted by the women of Colonial Heights assisted by their pastor and their sound technicians, the day was not only joyful but also inspiring. Evaluations were almost unanimously positive.

Carolyn Jordan, Moderator of Presbyterian Women for the Synod of Living Waters was the speaker. The theme of the Gathering was "Women Can Change the World," and the accomplishments of Presbyterian women were celebrated. Songs written by Jane Parker Huber, who has been prominent in the work of Presbyterian women, were sung after an introduction by Carolyn Jordan, who has known Jane for many years. A skit was presented by the Holston Presbyterian Women Coordinating Team on the theme, "We've never done it that way before," which was very well received. By presenting relevant, interesting programs and promoting them, we are hoping to increase attendance at these events, particularly among younger women in the churches.

Shortly following the Fall Gathering on September 20, 21, and 22, the women again gathered, this time for a Spiritual Growth Retreat at Holston Camp and Retreat Center at Banner Elk with Margaret Burkey as leader. This was a very inspiring weekend for the women who attended, even though the rain dampened the spirits somewhat, especially of those who went on the hayride. However, evaluations were almost unanimously positive, particularly regarding the contribution Margaret made. The women went home truly spiritually renewed.

The Coordinating Team held its Annual Planning Meeting on October 17 at Old Kingsport Presbyterian Church. Our objectives for 2003 are to increase attendance at our functions and find ways to encourage local congregations to recruit the younger women in their churches to become a part of this work. The Spring Gathering will be held at First Church in Greeneville on April 26; the Fall Gathering will be held at First Presbyterian Church, Johnson City on September 6; and the Spiritual Growth Retreat will be held on September 19, 20, 21 at the Holston Camp and Retreat Center.

There are many reasons to be concerned about the vitality of the women's work in the Presbytery. The Enabler system is not working. Finding women who are willing to commit to the responsibilities for this position is very difficult. Without that link, interest tends to wane. Also, we have had several women's groups in the congregations disband, which is disturbing to those of us who are working to build the work. At the same time, the Coordinating Team, for the most part, is enthusiastic and committed to increasing participation and interest.

Worldwide, Presbyterian women contribute \$5.5 million annually to programs around the world that not only make life better for disadvantaged people and promote peace among men (and women), they carry the banner of Christ in areas of the world where it is the only positive message. And the world never had greater need of these programs than now. So we are all committed to trying to keep it alive in our little corner of the world in Holston Presbytery.

Wanda Morgan, Moderator

Committee on Preparation for Ministry – Gordon Turnbull

INFORMATION:

At a stated meeting on September 12, 2002, the Committee on Preparation for Ministry took the following actions:

- Conducted annual consultations with Allen Brimer, Dana Eglinton, Chris Larimer, Stephanie Medlin, and Russ Weekley. In each case the Committee on Preparation for Ministry declared that the candidate's or inquirer's current phase of preparation for ministry be continued.

RECOMMENDATION:

- **The Committee on Preparation for Ministry moves that the presbytery endorse its decision to certify Russ Weekley as ready to be examined for ordination, per the requirements of G-14.0313c. Approved.**

Background

Russ Weekley came under the care of Holston Presbytery in September 1995 as a Candidate in the process of preparation for ministry, transferring his candidacy from Cherokee Presbytery. In June 1996 Russ withdrew from this process, continuing his service in our presbytery as a Christian educator. In February 2002 Russ asked to resume the process of preparation for ministry. Since then he has completed satisfactorily every remaining requirement to prepare him for examination for ordination.

G-14.0303e specifies that the period of candidacy shall be at least one year. Russ' renewed candidacy is currently some 9 or 10 months long. However, the entire period of his candidacy under Holston Presbytery exceeds the one-year requirement, and his tenure as a candidate in his previous presbytery adds to that length.

Based upon the length of the combined periods of Russ' status as Candidate in Holston Presbytery, as well as upon his satisfactory completion of all requirements, the Committee on Preparation for Ministry recommends that Russ be certified as ready to be examined for ordination and seeks the presbytery's concurrence with that action.

Committee on Ministry Report – Robert Lowry

INFORMATION:

1. Examined and approved the Rev. Calvin Metcalf to serve as interim pastor at First Church, Jefferson City for a twelve-month period, and authorized him to

administer the sacrament of the Lord's Supper. (The Rev. Dennis Maxey was appointed Moderator.)

2. Appointed the Rev. Beth Yarborough as Moderator of Colonial Heights Church.
3. Appointed the Rev. Yale Gunn as Moderator of the Leesburg and Oakland Churches.
4. Approved a request from CLP Jimmie Haws and the Jennie Moore Church to be granted a three-month leave of absence for health reasons, October through December.
5. Approved the installation commission of the Rev. Gordon Turnbull, the Rev. Sharon Amstutz, the Rev. Alan Chapman, Elder Lyman Fulton (First Church, Johnson City), Elder Christine Faust (Reedy Creek Church, Kingsport), Elder Bobby Meadows (Meadowview Church) to install the Rev. Katherine Jackson as pastor of Meadowview Church on Sunday, December 1, 2002, 4:00 PM.
6. Granted permission to the Rev. Earle Barron to labor outside the bounds of Holston Presbytery to be the interim pastor of the Parish of Southwest Virginia in Abingdon Presbytery.
7. Approved the Rev. Don Frederick as parish associate with Watauga Avenue Church effective September 1, 2002.
8. Approved the Rev. Frank Preston (member of Abingdon Presbytery) to serve as interim pastor at Waverly Road Church for a six-month period, and granted him permission to labor within the bounds of Holston Presbytery.
9. COM Chairperson gave approval of the Reedy Creek, Kingsport, and Newport Church CIFs.
10. Granted permission to the Rev. Alan Chapman to labor outside the bounds of Holston Presbytery and approved his invitation to be part-time stated supply pastor at McIver Presbyterian Church, Bristol, Virginia in Abingdon.
11. Approved the Rev. Michael Mystic to serve as temporary supply at Newport Presbyterian Church for a three-month period.
12. Approved the Church Information Forms for the following congregations: Reedy Creek Church, Kingsport; Newport Church; Weaver Union/Keystone Churches.
13. Received Triennial Session Visitation reports from the following congregations: Waverly Road Church; Philadelphia Church; Erwin Church; Whitesburg Church.
14. The COM reviewed its procedure for examining ministers for membership in Holston Presbytery and adopted the following policy: The examination of ministers for membership in Holston Presbytery shall be done by a Committee on Ministry examinations subcommittee which shall include at least four members of the Committee on Ministry. When the examinations subcommittee is seven persons or less, all recommendations to the full Committee on Ministry regarding receiving ministers into the membership of Holston Presbytery shall require the agreement of at least four COM members.

15. Approved the Rev. Michael Chamberlain, member of Ohio Valley Presbytery, to serve as temporary supply pastor of Hopewell Presbyterian Church effective January 1, 2003 for twelve months, and granted him permission to labor within the bounds of Holston Presbytery.

RECOMMENDATIONS:

16. That Old Kingsport Presbyterian Church be granted an exception as provided in the *Book of Order* G-14.0201b waiving of the requirements of G.14.0201a, the rotation of officers' terms. Approved.
17. That the minimum salary for Certified Christian Educators for 2003 be \$31,000, in accordance with *Book of Order* G-11.0103, "[The presbytery] has the power and responsibility ...to establish minimum compensation and benefit requirements for all pastoral calls (G-14.0506e) and for all calls to Certified Christian Educators employed by the churches of the presbytery (G-14.0705b(2))." Approved.
18. That Holston Presbytery grant the Committee on Ministry full authority to act in all matters covered in Section G-11.0502h of the Book of Order to include:
 - a. find in order calls issued by churches,
 - b. to approve and present calls for services of ministers,
 - c. to approve the examination of ministers transferring from other presbyteries required by G-11.0402,
 - d. with the provision that all such actions be reported to the next stated meeting of the presbytery.

(Note: The presbytery has previously granted the Committee on Ministry the authority to dissolve the pastoral relationship in cases where the congregation and pastor concur, to grant permission to labor within or outside the bounds of the presbytery, and to dismiss ministers to other presbyteries, with the provision that all such actions be reported to the next stated meeting of the presbytery. (G-9.0403, G-14.0507)) Approved.
19. That an ordination commission of the Rev. Gordon Turnbull, the Rev. Stephen Weisz, the Rev. Bob Lowry, Elder H. K. Waddell (Mt. Zion Church,), Elder John Snyder (First Church, Greeneville) to ordain Michael McCormack as a minister of the Word and Sacrament of the Presbyterian Church (USA) on Sunday, December 15, 2002, 7:00 PM, at Mt. Zion Church. Michael was examined by the Presbytery of Western Kentucky on November 12, 2002 and was approved for ordination; he will serve as the Associate Pastor of First Church, Bowling Green, Kentucky. Approved.

Holston Youth Ministry Sub-Committee Report

Youth ministry in Holston Presbytery is on the *growth*. As usual, this September the **Youth Rally** was a great success being held this time at FPC, Greeneville. Under the theme *What's Love Got To Do With It* (taken from a sermon preached during the Montreat Youth Conference) many young people experienced that love in community with youth from other churches.

October's **Youth Leader's Connection** helped to raise awareness amongst the youth leaders who attended as **Danny Deith** (FPC, Morganton, NC), **Carol Pierson** (DCE at First Cumberland, Greeneville), **Alan Kobs** (DCE, FPC, Greeneville), **Josh Richards** (youth, FPC, Greeneville), **Arwin Thomasson** (youth, Waverly Road), **Jim Kirkpatrick** (Holston staff) and **Adam Brimer** (youth FPC, Morristown) led topics dealing with ministry to youth in an entertainment society. Fifteen youth who hold leadership positions in their church attended along with the adults and added much enthusiasm to the event.

New on this year's calendar was the **Youth Council's Training Event** which took place immediately following the *Youth Leader's Connection*. **Kevin Gantt** (Youth Director, Colonial Heights) helped the Council to plan and implement this event which involved other adults and youth as leaders. Much of the focus was to prepare these young people and their leaders to be small group leaders during the upcoming Senior High Retreat.

Returning to our calendar will be the **Regional Roundtables** and the **Youth Observers to Presbytery**. During February and March, each youth leader will have an opportunity to meet with the Director of Campus/Youth Ministry in their region to discuss the ministry of their church. Look for the dates and places to be announced through your mail box. Because the March Presbytery meeting will be on a Saturday, those young people who have leadership potential will be invited to attend the Presbytery meeting as observers. A training program will be offered along with the meeting to help them to understand what's happening.

We are very excited about those from Holston who are serving the larger church in youth ministry. **Russ Weekley** (DCE, FPC Morristown) is on the planning team for the PYC *Middle School Event*, and **Alan Kobs** (DCE, FPC Greeneville) will be the keynote leader along with **Jennifer Glenn** (Youth Director, FPC, Kingsport) as the recreation leader for this event. Notably also is **Adam Brimer** (youth FPC, Morristown) who is serving on the planning team for 2004 Youth Triennium. It is a blessing that our youth and adults are able to help spread the gospel through the larger church.

Presbytery Campus Ministry Report at East Tennessee State University

Life around the Presbyterian Campus House is dynamic. The cleaning service has had to change their cleaning schedule from evening to afternoon, and now from afternoon

to morning because the building is in such great use. There were thoughts that with this year's Student Intern the Director would have more time to "get things done" -- however, that is not the case as there seems to always be students at the building and often in his office. The electric, and particularly the food bills have gone up because there is so much more happening with so many more people.

This year our weekly schedule begins with Sunday night movies when students gather from the weekend for fellowship before their week begins; Monday is *Food and Faith* as a Bible study/lunch on campus; Tuesday the *Presbytery Student Fellowship* meets for a meal and a program relevant to student life; the Wednesday *Faculty/Staff Lunch* is always a time of lively discussion amongst ETSU faculty and local ministers over such topics as the Middle East or ethics and money; Thursdays *At Perkins* (TAP) is a time for students to gather at a local restaurant to share the struggles and joys of their week in the context of the Christian faith; and Friday finds students from other parts of the world joining together for food and fellowship during *International Night*. In addition to all this, many students are using the building as a place to study, meet for class work and simply for fellowship. Along with the laundry, the internet has become a big service offer by our ministry as many professors now make assignments over the net. Occasionally students cook Sunday breakfast at the West Main Street Christian Church and this past week a group joined with the Synod campus ministry in Smyrna, TN for home repair at the Wherry Project, a ministry of the Assemblies of God church.

The excitement for the Campus Ministry Committee is *International Night*, our newest ministry. Because international students are a minority in a strange land it is important that they are able to join together with other people who are in the same situation. Therefore, under the leadership of **Adam Suter** (Student Intern) each Friday evening those students gather to cook a meal from their culture and then to share a program together. **Tim and Mary Kay Buxton** (FPC, Johnson City) have helped with this program along with a couple students from PSF.

We are very excited over the success of the *Student Intern Program* as our ministry has become more effective with both the ETSU students and also for a seminary student who is learning much about serving in the Church.

At the November 18, 2002 stated meeting the Campus Ministry Committee gave permission for communion to be served by Rev. Baron Eliason (FPC Johnson City) during the *End of Year Service* for the Presbyterian Student Fellowship.

Also during that meeting the committee made the following suggestions for ways that our ministry can be more visible to our churches:

- offer to local churches students to lead programs with their youth;
- produce a power point slide show to include interviews with students (the student present got really excited about this one);
- for a worship team to lead worship at local churches;
- and to invite pastors in the presbytery to meet with students at the Campus House and then take them out to lunch. This would follow a short program introducing

the individuals to each other and to this ministry.

Earlier the Student Core Group wrestled with this same question and in response has decided to form a signing group and then visit churches.

**CAMPUS MINISTRY COMMITTEE
FINANCIAL REPORT**

10/31/2002

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>DUE</u>	<u>% Recv'd</u>
<u>Income Accounts</u>					
Holston Presbytery	78,000.00	6,500.00	65,000.00	13,000.00	83.33%
Presbytery of East TN	1,500.00	0.00	1,125.00	375.00	75.00%
Synod of Living Waters	9,545.00	0.00	6,225.00	3,320.00	65.22%
Local Church Support	0.00	0.00	0.00	0.00	0.00%
Bank Interest	110.00	4.83	13.02	96.98	11.84%
IDS Dividends	150.00	0.00	16.40	133.60	10.93%
Facility Use	300.00	170.00	895.00	-595.00	298.33%
Meal Receipts	720.00	148.50	882.05	-162.05	122.51%
Miscellaneous Receipts	0.00	600.00	1,720.00	-1,720.00	0.00%
Checking Account Carryover 2001	0.00	0.00	0.00	0.00	0.00%
Total Income	90,325.00	7,423.33	75,876.47	14,448.53	84.00%

For budget purposes, the target percentage for income accounts should be 84%.

<u>Expense Accounts</u>	<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Used</u>
Salary/Director	38,103.00	3,175.26	31,752.60	6,350.40	83.33%
Pension/Director	10,478.00	2,714.84	10,859.36	-381.36	103.64%
Continuing Education/Director	700.00	92.00	666.00	34.00	95.14%
Travel-Auto/Director	2,800.00	211.17	1,787.14	1,012.86	63.83%
Professional Exp/Director	800.00	47.21	526.31	273.69	65.79%
Salary/Student Intern	10,000.00	1,080.00	7,450.00	2,550.00	74.50%
Professional Exp/Student Assist	500.00	0.00	390.08	109.92	78.02%
Salary/Secretary	8,320.00	746.66	6,826.67	1,493.33	82.05%
Employer's FICA	4,500.00	378.04	3,433.33	1,066.67	76.30%
Campus Labor	500.00	41.50	351.90	148.10	70.38%
Cleaning Expense	1,300.00	105.00	997.50	302.50	76.73%
TV Cable Fees	500.00	45.99	457.04	42.96	91.41%
Electricity	3,000.00	270.41	1,988.88	1,011.12	66.30%
Gas	200.00	0.00	43.80	156.20	21.90%
Telephone	1,500.00	102.53	1,141.98	358.02	76.13%
Water	800.00	57.16	893.37	-93.37	111.67%
Repairs/Maintenance	2,800.00	413.40	1,706.26	1,093.74	60.94%
Educational Supplies	250.00	0.00	19.50	230.50	7.80%
Food/Cleaning Supplies	2,500.00	536.61	2,551.32	-51.32	102.05%
Office Supplies	1,500.00	268.62	1,516.18	-16.18	101.08%
Printing/Postage/Promotion	3,400.00	260.36	2,458.92	941.08	72.32%
Miscellaneous	150.00	0.00	3.00	147.00	2.00%
PresbyNet Contributions	120.00	0.00	0.00	120.00	0.00%
Special Events	500.00	138.36	516.67	-16.67	103.33%
Student Council	700.00	-299.09	420.06	279.94	60.01%
Committee Expense	100.00	0.00	0.00	100.00	0.00%
Escrow for Capital Exp	1,000.00	0.00	0.00	1,000.00	0.00%
Insurance - Workmen's Comp	200.00	0.00	0.00	200.00	0.00%
Insurance - Building	800.00	-775.00	-26.00	826.00	-3.25%
Contingency Fund	500.00	0.00	0.00	500.00	0.00%
Total Expenses	98,521.00	9,611.03	78,731.87	19,789.13	79.91%

For budget purposes, the target percentage for expense accounts should be 80%.

Presbyterian Campus Ministry Bank Balances as of October 31, 2002

Checking Account Balance	\$42,698.96	
Checking Account Interest	<u>4.83</u>	
Total Checking Account	\$42,703.79	*
Less: Phase I Endowment Funds Collected	<u>\$40,815.50</u>	
Usable Balance	\$ 1,888.29	
Less: Honorarium Funds Balance	<u>345.47</u>	
	\$ 1,542.82	
Money Market Account	\$1,649.48	
Plus: Interest Earned	<u>16.65</u>	
TOTAL	\$1,666.13	
New Covenant Funds Investment (Endowment Fund)	\$13,707.70	

By motion, the Committee decided to keep \$8,000 in the operating budget, and amounts above that figure are to be moved to be moved to an interest-bearing savings account. When and if \$10,000 accrues in the savings account, it will be placed in Certificates of Deposit for greater interest accumulation. The Campus Ministry staff will see if the bank will provide this service, and failing that, will provide for periodic oversight of our finances in this manner.

\$8,000 invested in eight (8)\$1,000 CD's

On 5/15/02, we cashed two CD's (\$1,000 each). This was deposited into the checking account.

*Per Bank Statement ck#4271 \$1284.47 has not cleared.

Institutions Committee Report – Bill Hyers introduced Greg Jordan, President of King College, who gave an update on the activities at King.

- 12:15 PM Promotions
- 12:25 PM Three Cents a Meal Offering – Word of Thanks was given by Walter Kirby
- 12:30 PM Lunch
- 1:25 PM Presbytery Reconvened

Holston Presbytery Camp & Retreat Center Report – Craig Bell reported.

INFORMATION:

The Camp Committee met on October 28 with the following items discussed:

- Finishing camp store
- Building craft pavilion
- Received \$12,000 for new bath rooms

- Discussed how to proceed on 2 new mini-lodges
- Build boat storage shelter

Other items not yet funded:

- Bath house
- New shop
- Renovate old shop
- New office

Administration Committee:

- Discussed the \$15,000 shortfall because of fewer campers
- Working on job description for cleaning person.

Program & Publicity:

- Golf tournament was a success in spite of weather and number of golfers (\$1500)

RECOMMENDATIONS: None

Report from Council: The Council met and moves that that the above salary increases for presbytery staff be approved, effective January 1, 2003, and in grateful acknowledgement of the dedication of the staff of the Presbytery, that they be commended for their diligent work and commitment to the mission and ministry of this Presbytery. Council recommends that the listed salary increase in the original motion be approved as printed with the following change that each salary be increased by 2%. Motion carried.

Presbytery staff was welcomed back into meeting of Presbytery to a standing ovation.

Nominations Committee Report – Sharlene Presley

RECOMMENDATIONS:

- 1. The following recommendation is the second reading of a proposed change to the Holston Presbytery *Manual of Administrative Operations*, according to Section 39 Method of Amendment:**

39.1 To amend this Manual of Administrative Operations, it shall be necessary to (1) propose the change(s) in writing at a stated meeting of Presbytery and (2) consider and vote upon the proposed change(s) at a subsequent stated meeting of Presbytery. A two-thirds vote of the members present and voting is required for approval.

That the *Manual of Administrative Operations* be amended as follows:

Section 16 Committee on Nominations

16.3. Functions – The committee shall:

16.3.4 Nominate commissioners to Synod and to the General Assembly.

Approved.

2. The following persons are nominated to serve the positions indicated:

Presbytery Moderator – (2003) – Mrs. Millie Wilson First, Kingsport	Church Development & Evangelism -- (2005) -- Reverend Bill Hyers
Presbytery Vice-Moderator – (2003) – Reverend Dan Donaldson	Church Development & Evangelism -- (2005) --
Treasurer – (2005) – Mrs. Kim Hammond Waverly Road, Kingsport	Church Development & Evangelism -- (2005) -- Mr. Charlie Ward Bethany
Assistant Treasurer – (2005) – Reverend Rich Fifield	Committee on Ministry -- (2005) -- Reverend John Everett
Minister GA Commissioner – (2003) Reverend Dick Ray	Committee on Ministry -- (2005) -- Mr. Walter Kirby Bethany
Elder GA Commissioner – (2003) Mr. J. C. Gage Keystone	Committee on Ministry -- (2005) -- Reverend Dennis Maxey
GA Youth Advisory Delegate – (2003) Mr. Adam Brimer First Church, Morristown	Committee on Ministry -- (2005) -- Mr. Bill Wade First, Bristol
Administration & Planning Committee -- (2003) -- Reverend James Mays	Committee on Ministry -- (2005) -- Reverend Beth Yarborough
Administration & Planning Committee -- (2003) -- Mr. Ernie Williams Reedy Creek, Kingsport	Committee on Representation -- (2003) -- Mrs. Kate Gage Keystone
Administration & Planning Committee -- (2004) -- Mr. Dick Ray First, Johnson City	Committee on Representation -- (2004) -- Mr. Edward Hutchinson Mt. Hermon
Administration & Planning Committee -- (2005) -- Mr. Donald E. Brown First, Kingsport	Committee on Representation -- (2004) -- Ms Anna Maddox Tabernacle
Administration & Planning Committee -- (2005) -- Reverend Conrad Crow	Committee on Representation – (2005) – Chang Woo Lee Tri-Cities Korean
Administration & Planning Committee -- (2005) -- Reverend David Hale	Committee on Representation – (2005) -- Young Ae Hood Tri-Cities Korean
Administration & Planning Committee -- (2005) -- Mr. Ted Neeves Bethel, Kingsport	Congregational Life -- (2003) -- Reverend Cathy Clasen
Campus Ministry -- (2003) -- Mrs Ann Smith Covenant	Congregational Life -- (2005) -- Reverend David Fillpot
Campus Ministry -- (2005) -- Mr. Keith Hampton First, Johnson City	Congregational Life -- (2005) -- Reverend Bill Hyers
Campus Ministry -- (2005) -- Mr. Dale Patterson Bethel, Kingsport	Congregational Life -- (2005) -- Reverend Charles Murphy
Campus Ministry -- (2005) -- Mr. Herbert Vannostrand First, Bristol	Congregational Life -- (2005) -- Mrs. Marlisa Osborne Meadowview
Campus Ministry -- (2005) -- Reverend David Sims	Congregational Life -- (2005) -- Mrs. Billie Whisnant First, Bristol
Church Development & Evangelism -- (2003) –	Council -- (2005) -- Mrs. Gladys Shackelford West Ridge
Church Development & Evangelism -- (2004) -- Reverend Gary Bement	Ethical Issues & Human Needs Committee -- (2003) -- Reverend Errol Rohr
Church Development & Evangelism -- (2005) -- Reverend Elias Dantas	Ethical Issues & Human Needs Committee -- (2004) -- Reverend Ira Howard
	Ethical Issues & Human Needs Committee -- (2004) -- Reverend Richard Ray
	Ethical Issues & Human Needs Committee -- (2005) -- Reverend Tim Fulop

Ethical Issues & Human Needs Committee -- (2005) -- Reverend Gary Kelly	Preparation for Ministry Committee -- (2004) -- Mr. Gale Manley Preston Hills
Ethical Issues & Human Needs Committee -- (2005) -- Ms Chris Kilday First, Greeneville	Preparation for Ministry Committee -- (2005) -- Mrs. Sarah Brunson First, Kingsport
Ethical Issues & Human Needs Committee -- (2005) -- Mrs Susan Foster Waverly Road	Preparation for Ministry Committee -- (2005) -- Mr. Mark Stokes First, Greeneville
Holston Camp & Retreat Center Committee -- (2003) -- Reverend Yale Gunn	Preparation for Ministry Committee -- (2005) -- Reverend David Welch
Holston Camp & Retreat Center Committee -- (2003) -- Reverend Brian Wyatt	Stewardship & Budget Committee -- (2003) -- Reverend Greg Jordan
Holston Camp & Retreat Center Committee -- (2005) -- Reverend Gary Bullard	Stewardship & Budget Committee -- (2005) -- Mrs. Nancy Cook First, Bristol
Holston Camp & Retreat Center Committee -- (2005) -- Mr. Ron Dixon First, Kingsport	Stewardship & Budget Committee -- (2005) -- Reverend Ted Hagen
Holston Camp & Retreat Center Committee -- (2005) -- Mr. Pat Patton First, Jefferson City	Stewardship & Budget Committee -- (2005) -- Reverend Russell Morgan
Institutions Committee -- (2003) -- Reverend Stephen Weisz	Stewardship & Budget Committee -- (2005) -- Mr. Bill Toohey First, Johnson City
Institutions Committee -- (2005) -- Reverend Alan Chapman	Trustees -- (2004) -- Mr. Tom Wilson First, Kingsport
Permanent Judicial Commission -- (2008) -- Reverend Don Frederick	Trustees -- (2008) -- Mrs. Marcia Porter First, Kingsport
Permanent Judicial Commission -- (2008) -- Mrs. Linda Handel First, Morristown	World Wide Missions Committee -- (2004) -- Mrs. Rita Hauk Reedy Creek, Kingsport

3. The following persons are nominated to serve as chairpersons for 2003. Nominations were opened to the floor for committee members and officers. There being none, the slate of committee members and officers were approved and commissioned.

Administration & Planning Committee -- Reverend Dan Donaldson	Holston Camp & Retreat Center Committee -- Mr. Pat Patton
Campus Ministry -- Reverend George Rolling	Institutions Committee -- Mr. Bob Millard
Church Development & Evangelism -- Mr. Scott Wise	Preparation for Ministry Committee -- Reverend Gordon Turnbull
Committee on Ministry -- Reverend Bob Lowry	Stewardship & Budget Committee -- Mrs. Barbara Kelly
Committee on Representation -- Reverend Yale Gunn	Trustees -- (2004) -- Mr. Tom Wilson First, Kingsport
Congregational Life -- Reverend Jim Gray	Trustees -- (2008) -- Mrs. Marcia Porter First, Kingsport
Ethical Issues & Human Needs Committee -- Mrs. Carol Baird	World Wide Missions Committee -- Reverend Don Muncie

4. That the Nominations Committee be authorized to fill vacancies, if needed, and report their action to the presbytery. Approved.

New officers and committee members were installed with a worshipful installation service.

New Business -- The Bills & Overture Committee (Walter Kirby, Barbara Kelly) reported

that there was no recommendation or report. Request to Bills and Overture Committee was addressed in the report from the Committee on Ministry.

Report of Standing Committee: The Committee on Thanks report was given by Martin Christian.

ADJOURNMENT: There being no further business, the Moderator adjourned the meeting with prayer at 2:02 PM.

David Light, Moderator

Richard Fifield, Stated Clerk

Beth Yarborough, Recording Clerk

Index of Important Motions

Report from Council: The Council met and moves that that the above salary increases for presbytery staff be approved, effective January 1, 2003, and in grateful acknowledgement of the dedication of the staff of the Presbytery, that they be commended for their diligent work and commitment to the mission and ministry of this Presbytery. Council recommends that the listed salary increase in the original motion be approved as printed with the following change that each salary be increased by 2%. Motion carried.	1045
That an ordination commission of the Rev. Gordon Turnbull, the Rev. Stephen Weisz, the Rev. Bob Lowry, Elder H. K. Waddell (Mt. Zion Church,), Elder John Snyder (First Church, Greeneville) to ordain Michael McCormack as a minister of the Word and Sacrament of the Presbyterian Church (USA) on Sunday, December 15, 2002, 7:00 PM, at Mt. Zion Church.....	1040
That Holston Presbytery grant the Committee on Ministry full authority to act in all matters covered in Section G-11.0502h of the Book of Order <u>to include</u> :	1040
That Old Kingsport Presbyterian Church be granted an exception as provided in the <i>Book of Order</i> G-14.0201b waiving of the requirements of G.14.0201a, the rotation of officers' terms.....	1040
That the above salary increases for presbytery staff be approved, effective January 1, 2003, and in grateful acknowledgement of the dedication of the staff of the Presbytery, that they be commended for their diligent work and commitment to the mission and ministry of this Presbytery.....	1033
That the minimum salary for Certified Christian Educators for 2003 be \$31,000, in accordance with <i>Book of Order</i> G-11.0103, “[<i>The presbytery</i>] has the power and responsibility ...to establish minimum compensation and benefit requirements for all pastoral calls (G-14.0506e) and for all calls to Certified Christian Educators employed by the churches of the presbytery (G-14.0705b(2)).”	1040
That the Nominations Committee be authorized to fill vacancies, if needed, and report their action to the presbytery	1047
The Committee on Preparation for Ministry moves that the presbytery endorse its decision to certify Russ Weekley as ready to be examined for ordination, per the requirements of G-14.0313c.	1038
The EIHN Committee recommends that an International Hunger Fund request be approved as requested by the Hunger Sub-Committee as follows:	1035
The following persons are nominated to serve as chairpersons for 2003. Nominations were opened to the floor for committee members and officers.	1047
The following persons are nominated to serve the positions indicated	1046

The following recommendation is the second reading of a proposed change to the
Holston Presbytery *Manual of Administrative Operations*, according to Section 39
Method of Amendment: 1045

The Stated Clerk nominates Paulette Thompson to serve as the Recording Clerk, effective
January 1, 2003, for a term of one year. 1024