

Commissioned Lay Pastor Second Level Training Guidelines

Training Purpose: To equip Commissioned Lay Pastors (CLP) of Holston Presbytery who are called into continuing relationships with specific congregations with the foundational knowledge and skills necessary to effectively perform the additional duties inherent in such continuing pastorates as defined in the Book of Order G 14.0801a-f and in the CLP guidelines. The duties are as follows from BOO G 14.0801c:

- administer the Lord's Supper
- administer the Sacrament of Baptism
- moderate the session of the congregation under the supervision of and when invited by the moderator of the session appointed by the presbytery
- have a voice in meetings of presbytery
- have a vote in meetings of presbytery
- note it is not legal for CLPs to perform marriages in Tennessee

Training Participation: Before approval by the Committee on Ministry (COM) can be granted to perform those pastoral duties permitted a CLP, a CLP planning on entering into and/or are in a continuing relationship with a church shall be required to have completed this training. Any CLP may participate in the Second Level Training program.

Training Format: The training proposed shall be conducted either in a series of 4, 4 hour sections scheduled over a one year period or in weekend workshop settings. In either case pre-class reading would be required of the CLP students. Where practical, case studies and/or role-play simulations should supplement the lecture and discussion of the material.

Instructors: Instructors shall be experienced pastors, administrators, educators or lay leaders recognized by the PC(USA) with interest or expertise in the topic presented. The instructors should be encouraged to consider the training plan framework presented here, but may modify the plan to more suitably fit their own teaching style or the learning style of the CLP students with approval of the COM.

Texts and References: The CLP students shall have at least a satisfactory working knowledge of the current Book of Order, the Book of Common Worship and Robert's Rules of Order prior to the training sessions. The references and pre class readings listed are suggested starting points. Instructors may be aware of better or more current resources and be encouraged to employ them with approval by the COM. The COM shall provided other texts and reference materials to the CLP students at least 3 weeks prior to the training.

Training Plan: All sections are at least 4 contact hours in length

- First Section- Sacrament of Baptism and Rite of Marriage
- Second Section- Moderating the Session

- Third Section- Evangelism and Christian Education
- Fourth Section- Sexual Misconduct and Self Care for the Pastor

Outline for the Four Sections

Section One - Sacrament of Baptism and Rite of Marriage

References: BOO W2.3012c, 6.2001a/e, W4.9002a-b, 6.2002e

Pre class reading: Stookey, Baptism: Christ's Act in the Church, p. 141-53
Anderson and Fite, Becoming Married, p. 1-158

Suggested resources: Marlin, Genograms
Kroeger, Type Talk
Please Understand Me

Elements of Learning Sessions shall include:

Baptism

1. Review of Basic counseling skills
2. Review and discussion of pre class readings
3. Case studies with summary reports to group
4. Practice counseling (role play)
5. Celebrating the sacrament
 - worship element- walk through the process
 - polity and theology of baptism review
6. Summary with additional resources suggested

Marriage (pre- marriage counseling)

1. Review and discussion of pre class reading
2. Case studies with summary reports to group
3. Practice counseling (role play)
4. Your role as a CLP
 - legalities
 - as counselor- knowing one's limits
5. Summary with additional resources suggested

Section Two- Moderating The Session

References: BOO G10.0101, 10.0103, 7.0306

Pre Class reading: BOO G10 (all)

Roberts Rules of Order, Eisner
Presbyterian Polity for Church Officers, Gray and Tucker,
p. 75-86, 144-54

Elements of Learning Sessions shall include:

Moderating the Session

1. Review and discussion of pertinent references from BOO
2. Review and discussion of key references from Robert's Rules of Order
3. Case Studies with summary reports to group
4. Practice moderating (role play)
5. Discovering leadership styles
6. Summary with additional resources suggested

Section Three - Evangelism and Christian Education

References: BOO W2.3012e, 7.200 (all), 3.5500 (all)

Pre Class Reading: To Set One's Heart, Little (all)

Mission: The Small Church Reaches Out, Pappas and
Planting (all)

Suggested Resources: Growing in the Life of Faith, Dykstra
Evangelism Is, Marsh
Celtic Way of Evangelism, Hunter

Elements of Learning Sessions:

Evangelism

1. Review and discussion of pre class reading
2. Review of nature of the small church and ministry in Appalachia
3. Small group discussions of best and personal worst experiences with evangelism efforts with summary reports to group
4. Overview of resources for evangelism
5. Summary with additional resources suggested

Christian Education

1. Review and discussion of pre class reading which shall include the basics of development theory and adult learning theory
2. Review and discussion of materials and resources available focused on small church needs
3. Discussion of roles of pastor and session for Christian Education
4. Summary of key points

Section Four - Sexual Misconduct and Pastoral Self Care

References: BOO G6.0106a,b, PC(USA) PIF

Pre Class Reading: Sex in the Parish, Lebacqz and Barton, p.1-131

Practical Psychology for Pastors, Miller and Jackson, p.458-66
Reaching Out: 3 Movements of the Spiritual Life, Nouwen

Elements of Learning Sessions:

Sexual Misconduct

1. Review and discussion of pre class reading
2. Legal climate and denominational requirements
3. Discerning what is, what is not...
4. Case study in small groups with summary reports to whole group
5. Summary with additional resources suggested

Pastoral Self Care

1. Review and discussion of pre class reading
2. Prayer and temperament, how we pray (suggest experience a brief session of contemplative prayer)
3. Establishing your priorities- shepherding the shepherd
4. How one deals with conflict- types of and style you use
5. Summary of key points